

MINUTES FOR VESTRY MEETING OF CHRIST CHURCH BY THE SEA, DECEMBER 10 2017

A meeting of Vestry Members was held at 11:15 following church services of Christ Church by the Sea at the new Plaza Genovesa location.

The following were in attendance: Janet Hoffman, Fr. Michael Schiracher, Ralph Osborne, Joyce Lujan, Dana Faris, Jennifer Birchall-Creighton. Absent: Fr. Bob, George Fulton

Prayer was offered by Fr. Michael.

Christmas Services: Christmas service is to begin with 10:00 a.m. service as usual for Sunday followed by a Christmas Eve service beginning at 6:00 p.m. with carols followed by a service conducted with visiting Bishop Gene. A light reception to follow. Fr. Michael to coordinate.

Dinner with Bishop Gene to follow.

Dana announced that Steven Cochran, a well known tenor from Chicago will be singing at the service.

Press Release for Bishop Gene is to be a brief announcement along with times for the two services.

Vestry luncheon meeting with Bishop Gene is to be January 2, 2018 if he is available.

Diocesan Pledge

A discussion evolved regarding the Diocesan Pledge from CCBTS

An amount of \$3600 U.S. was put forward and to be paid out on 3 separate occasions beginning end of January and before Synod Meeting; 2nd at the end of April; third, end of November. This will help with our cash flow.

Synod Meeting, Sinaloa Delegates

It is important for CCBTS to be represented at the Synod Meeting in February. We are allowed 3 lay delegates, 1 Clergy.

Fr. Mike moved, seconded by Dana Farris to nominate David Solace as a third delegate in addition to the already existing delegates of Janet Hoffman and Dana Faris and Ralph Osborne as an alternative. Motion passed.

Financial Discussion re proposed Budget required

Ralph brought up the need to discuss our financial situation and develop a proposed budget. It was decided that Ralph, Dana and Jennifer would undertake to do this before the next AGM.

Plate offerings are not keeping up with financial obligations and reviews on how to shrink expenses need to be undertaken to keep us in balance.

With the Charitable Donation status still processing, it is difficult to accept cheques, pledges etc. of donations. We will be in a better position to accept donations effective January 1 as the Charitable Donation designation will be in by the end of that tax year 2018 and receipts can be issued. Cheques can be accepted and returned to U.S. for deposit. Also we need to have a collection box at the entry table to accept cheques from visitors that can also be returned to U.S. for deposit and receipts issued.

Other Business

Need for a Property Warden

Fr. Mike moved, seconded by Dana Farris that George Fulton be nominated to act as Property Warden for CCBTS. Vote unanimous.

AGM

It was agreed that the AGM of CCBTS be **January 21st** following Church Service.
Agenda Items to be forward to Janet Hoffman

MARKETING/ADVERTISING CARD

Ralph proposed that we should have a promotional card with the CCBTS newspaper ad on the top half and additional information on the lower half with one side in English and the other in Spanish.

Ralph has undertaken to fund the cost of such an endeavour. These cards can be passed out by Vestry, Congregation members and left at various restaurants and residency buildings.

SOUND SYSTEM

Discussion regarding the need for the sound system to be in place for the Xmas Service. George had received an estimate for \$21,620.00 MNP. Char has offered to cover half as have Jennifer and John. Robert, who recommended the provider, is going to be asked to check on the estimate before acceptance.

Father Micheal excused himself from the rest of the meeting due to his conflict with reference to Father Jack

Father Jack

On at least two occasions, Fr. Jack had indicated he would be retiring effective December 31. A letter accepting his retirement is to be drafted by Jennifer for Janet's signature for email and for a hard copy to be delivered to his residence.

LITURGICAL DISCUSSION

Dana raised the issue that Fr. Michael had discussed with him who should be included in the Liturgical decision making. Both Fr. Michael and Fr. Bob will be consulted with respect to these liturgical disussions and that both are included in the Vestry Meetings.

ADJOURNMENT

Motion to adjour moved by Dana Faris and seconded by Jennifer Birchall-Creighton
Meeting adjourned 12:30 p.m.