

Vestry Meeting
January 20, 2019

Present: Janet Hoffman, George Fulton, Dana Faris, Ralph Osborne, Joyce Lujan, Jennifer Birchall-Creighton, Father Bob Webster, Marylou Murray (minutes)

Opening Prayer
Dana

1. Executive Meeting

Recommendation from the Search Committee

That we call the Reverend Canon Robert Webster to be our rector for a period of two years, contingent upon the background check and approval by the Bishop

That the position be part-time with a salary of \$13,000 pesos. per month

Moved by Ralph, Seconded by Jennifer

That the recommendation from the Search Committee be accepted

2. Approval of minutes from November meeting

Moved by Ralph, Seconded by Joyce

That the minutes be accepted.

3. Treasurer's report

a. Moved by Janet, Seconded by Ralph

That the financial statement be received. (see attached)

b. Moved by George, Seconded by Ralph

That the proposed 2019 budget be accepted with a reduction in clergy compensation to \$156,000 pesos. It was noted that the Diocesan Assessment has been increased by 20% rather than the 10% the Bishop had requested. Janet will inform the Bishop with a c.c. to Milton Gómez

c. Moved by George, Seconded by Ralph

That \$140,000 pesos be set aside to cover the July to October expenses

4. Property report

George reported:

a. A defibrillator would cost \$2300 to \$2500 U.S. and would need people trained to operate it. A decision was made to defer the discussion to the February AGM.

b. The molding above the altar successfully fills a space that previously allowed bats to enter.

c. A four-inch Jerusalem Cross is being made for the ambry. The processional cross is at the jeweler's.

d. In general, the facilities are in very good shape.

5. Liturgy Committee report

No report

6. Report of priest in charge

Father Bob reported:

a. suggests that anyone working on an issue recruit at least one other person to work with them

b. had spoken to Katie Cameron about the needs of children at the service, Joyce volunteered to look into relevant coloring pages

c. there will be birthday and anniversary blessings

d. will announce Bible study in the office next Sunday

e. asked about the possibility of opening up the back of the church to allow for better sound and sightlines when numbers are large, there was a brief discussion re other options including more speakers or perhaps video for people sitting outside the palapa

7. Offering envelopes

The offering envelopes do not work. George offered to work on the design of a new envelope and pledge card. Jennifer will provide wording to indicate when a Canadian might expect a tax receipt. See also, Gift Policy.

8. Birthday/anniversary announcements

see priest in charge report

9. Molding and other items of decoration
see Property report

10. Defibrillator
see Property report

11. Method of offering collection and counting after service
Some concern expressed re the need to recruit more people to understand both the collection and counting processes. Perhaps we need a schedule. Agreed that we need a directory to let members know of the lay ministry opportunities available and we also need to provide job descriptions.
Janet and Joyce will work together.

12. Gift policy
In general, it's fine. Question raised re criteria around the donation of real and personal property.
Jennifer to draft language for Canadians who can use U.S. tax receipts against U.S. money earned.

13. AGM luncheon
Moved by Father Bob, Seconded by Joyce
That George buy three round tables seating 10 people each

14. Job description for Senior Warden and Treasurer
Senior warden job description is good
Delete 'by the Rector' in the first line of the Treasurer job description
Add to the Treasurer job description: The Finance Committee shall be the Rector, the Treasurer and two other members of Christ Church by the Sea

15. New Business
Moved by George, Seconded by Ralph
To have a lectern designed to match the interior decor.

16. Other Business
No other business

17. Closing Prayer
Father Bob