

Vestry Meeting

February 24, 2019

Present: Janet Hoffman, George Fulton, Dana Faris, John Schmaezle, Joyce Lujan, Robert Douglas, Judith St. Gaudens, Adriana de la Cruz, Father Bob Webster, Marylou Murray (minutes)

1. Opening Prayer

Father Bob

2. Minutes from January 23, 2019

Moved by Janet, Seconded by Joyce

That the minutes be approved.

3. Matters Arising

- a. Joyce has provided, and continues to provide, Katie with coloring pages. There are pages in a blue folder in the closet in the church with a pencil case and coloured pencils tucked inside.
- b. Lenten Bible study will take place Wednesday mornings at 10:00 a.m.
- c. There was a discussion re the need for people who have areas of responsibility to recruit back up. Specific concerns were raised re food for social hour (Janet), especially given the expectation that more people will stay for refreshments when the office moves, and the altar (Judith).

4. Vestry Terms of Service and Wardens

- a. Of the members who remained on the Vestry, George has 2 years left in his term, while Joyce, Janet and Dana remain for one year.
- b. It was agreed that of the new members, John's term will be for 2 years while Judith, Robert and Adriana will serve a 3-year term.
- c. Senior Warden is George Fulton. Junior Warden is Robert Douglas.

5. Building Report. Made by George

A 3-year lease was signed in May of 2018.

- a. The floor is getting worse. It will cost \$300 to take out the wood flooring with a materials cost of \$3.00 a square foot. This is something that needs to be done at the end of high season.

Moved by George, Seconded by Robert

That George further investigate the cost to remove the flooring and clean and seal the stone floor.

- b. Vestry had agreed by email to rent a new office space. The facilities manager says the owner has decided on other uses for that space; however, a different space is available for \$1000 pesos less a month, i.e. \$10,000 pesos a month. The meeting with the manager, Liliana, is scheduled for Monday, February 25.

- c. Who has keys to the church and the office? Joyce has a key to the palapa, Janet has keys to both, Bob has both, George, Martín, Judith and Sol have keys. It would make sense to re-key so that one key works for both. Extra bathroom keys are available for \$15.00. Janet and Joyce both have parking passes.

6. Altar Guild Report. Made by Judith

- a. The new cross is on the ambry
- b. All is good with the Altar Guild.

7. Financial Report. Made by Dana

Dana handed out a financial statement for the period January 1 to February 23, 2019 (see attached)

a. Vestry had previously decided to hold aside \$140,000 for expenses over the summer. This will need to be increased given the change in the cost of office space.

b. The budget will need to be adjusted to account for changes in rent and clergy compensation

Moved by John, Seconded by Joyce

That the Financial Report be accepted.

8. Developing Committees

a. Finance Committee: Dana, Ralph and Joyce

b. Worship Committee: membership is good

c. Outreach Committee: Dennis and Berry (new members John and Judith)

Dennis is suggesting a trip to visit the Escuela de Migrantes, possibly March 15.

d. Social Committee (Janet, Joyce)

Responsibility is food for social hour.

e. Hospitality: A Hospitality Committee is needed to organize ushers and greeters. George will talk to Mark LeGros.

f. Pastoral Care: Robert to chair.

It would be good to have more people licensed by the Bishop to take sacraments to people who are sick. Right now, Char, Judith, Alan and George are licensed. George will look online for a case for carrying sacraments or a portable communion set. Bob will look for a training manual.

g. Property Committee: George to chair, Sol and Martín as members

h. Communications Committee: George, with Curt by long distance and Marylou as the person mostly responsible for the Facebook page. George will meet with Curt when he is here to talk about the web site and the Trip Advisor page.

9. Long Range Planning

Joyce, Janet and Robert are responsible. Joyce suggests the Vestry frame the long-range planning in terms of a vision for the next 10 years and a strategic plan for the next 2 or 3 years. The idea is that work can begin in the next month with Vestry members meeting with small groups of 5 or 6 people and working through a short list of questions.

10. Relationship with Tepic, deanery and Christ Church Mexico City

a. Trini has one service per month at the prayer station in Tepic. The Bishop is wondering if Father Bob could also go once a month.

b. The Tepic deanery includes Tepic, St. Andrew's and Christ Church Lakeside in Ajijic, and a Spanish-speaking prayer station in a mountain town on the north side of Lake Chapala. A deanery activity is likely to be a Día de Muertos event, with the city of Tepic the focus.

c. We are now a sister church to Christ Church Mexico City. Dana will meet with Luis Márquez when he is in Mexico City the first week in March.

11. Installation of the Reverend Canon Robert Webster

The installation is scheduled for March 23. There was a discussion about whether Bishop Ricardo is coming with his family and when he plans to arrive. George offered to host a dinner on the Saturday night. There will be a reception following the installation.

12. Animals at the Service

Unless a problem arises, we are comfortable with the occasional person bring their dog to church.

13. The Long Range Planning Committee suggests March 10 after the service as a good time to talk to members and vision and plans.

14. Announcement by Father Bob

SYNG!, Puerto Vallarta's mixed voice choir, are performing in the church on March 9, proceeds to go to the Escuela de Migrantes.

15. Moved by George, Seconded by Janet

That the offering of March 24 be directed to the Bishop's discretionary fund

16. Moved by Joyce Seconded by John

That the meeting be adjourned

17. Closing Prayer

Father Bob